

LifeStyle Medical Center Appointment Policies

Effective Date: 1/1/2014

Cancellation, Reschedule & No-Show Policy

While we try to be understanding of unexpected scheduling conflicts, we cannot provide adequate staffing that allows for convenient appointment availability and minimal wait times without a policy for last minute cancellations, reschedules and no-show appointments.

- A \$25.00 Cancellation Fee will apply to any Appointment Cancellation, Reschedule or No-Show that occurs within 24 hours of your given appointment time. You will be required to pay this fee prior to scheduling any further visits.
- After three (3) Cancellation Fees over a 3 month period, we will no longer be able to schedule an appointment for you at LifeStyle Medical Center.

We will provide you a notification of your appointment 48 hours in advance. We can provide these reminders via phone call, text or email at no additional charge in any or all avenues that work for you.

Because of the nature of answering machines, text messages, and emails, such reminders may not be confidential.

Late Appointment Policy

A Late Policy applies in the event that you show up for an appointment 10 minutes late or more. If more than 10 minutes late, LifeStyle Medical Center will need to reschedule your appointment to a later time.